



## Southern Lehigh School District Board of School Directors Meeting

July 15, 2013

The regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:31 p.m. on the above date (July 15, 2013) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Dimmig, Gunkle, McLoughlin, Hayes, Lindsay, Lycett, Quigley, Stelts

ABSENT: Mohr

OTHERS: Christman, Melber, Millman, Schlegel, Kennedy, Buchman, Jordan, Takacs, Bergey, Donahue, McGinty, Mickley, Rizzo (Morning Call), and approximately 1 other member of the community.

### **OPENING PROCEDURES**

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **VISITORS**

### **APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Quigley to approve the minutes of the June 24, 2013 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: Mohr**

### **CONSENT AGENDA**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the bills list as of July 15, 2013 showing bills paid in the amount of \$1,099,160.43 and bills to be paid in the amount of \$1,319,009.07 for a total amount of \$2,418,169.50 for the General Fund and bills paid in the amount of \$12,837.80 for the Capital Reserve Sinking Fund;

Approve the Treasurer's Report and Investment Report for the month of June, 2013;

Approve the following student teacher placements (each placement is 7 ½ weeks) from August 26, 2013 through December 13, 2013-

Sara Nestor, Health and Physical Education, West Chester University, with Gretchen Hoff, Liberty Bell and Lower Milford Elementary Schools, and Devon Hagy and Tara McGinnis, Southern Lehigh Middle School.

Erik Fritzing, Health and Physical Education, West Chester University, with Donald West and Tara McGinnis, Southern Lehigh Middle School, and Gretchen Hoff, Liberty Bell and Lower Milford Elementary Schools;

Approve the following increment requests, effective September 1, 2013-

Brett Assise, Masters +15 to Masters +30

Megan Dellegrotti, Masters to Masters +15

Angela Fulmer, Bachelors to Bachelors +15

Lisa Lowry, Bachelors +30 to Masters Equivalency;

Approve the change the effective retirement date for Yolanda Davis from June 30, 2013 (*approved at the March 25, 2013 Board meeting*) to June 11, 2013;

Approve the unpaid leave of the following staff-

Diane Price, Cafeteria Worker, Southern Lehigh High School, for October 1 through 8, 2013;

Approve Linda Gross and Stephanie Donald as teachers for the 2013 High School Prep Program, at an hourly rate of \$40.09;

Approve the following mentors for the 2013-2014 school year-

Elda Garcia, Spanish Immersion mentor for Lorena Placencia and Sandra Santiago, at a total stipend of \$700.

Alison Kaplan, mentor for Lorena Placencia, at a stipend of \$700.

Lisa Lowry, mentor for Sandra Santiago, at a stipend of \$700.

Joseph Deutsch, mentor for Margaret Gallagher, at a stipend of \$700;

Approve the following fitness center monitors, at an hourly rate of \$14.03 for the 2013-2014 school year-

Keith Binkley

Kathleen Krause

Stephanie Martin

Kathleen Miller

Brian Souerwine;

Approve the following coaches for the 2013-2014 school year (*pending receipt of required documentation*). The stipends listed represent the appropriate stipend amounts for 2012-2013. The 2013-2014 stipend amounts will be determined after the 2013-2014 school year begins.

Kyle Reifinger            Assistant Boys Basketball    \$5090

Michelle Oleskowitz    MS Cheerleading                \$2464\*\*;

*\*\*This stipend amount represents the fall and winter cheerleading stipend.*

Approve the following volunteer coach for the 2013-2014 school year-

Christopher Williamson Golf

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: Mohr**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Dr. Donahue, Mr. McGinty and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report – No report

Middle School report –

- Student Schedules
  - 8/9 - 8th grade schedules will be mailed with return letters
  - 8/22 - 7th grade schedules will be distributed at orientation
- Calendar:
  - 8/22 - New Student Orientation, 8:30 AM
  - 8/22 - New Student Activity Expo, 10 AM
  - 8/28 - 8th grade class meeting, 8 AM
  - 8/29 - 7th grade class meeting 8 AM

Intermediate School report

- Extended school year students have begun their courses; currently three classrooms are used for ESY.
- Mrs. Palmer and her summer crew have done a fine job preparing the building for the extended school year.
- Student scheduling work is progressing and schedules will be sent home during the first week of August.
- Our building secretaries, Mrs. Natiello, Mrs. Brader, and Mrs. Iatarola have already begun checking- in supplies for the 13- 14 school year.
- Administration will be attending the K-12 systems- Sapphire Conference on July 25.

Elementary schools –

- The K-3 buildings are still busy with student activity with several camps taking place this summer: Camp Invention at Hopewell and Reading Camp at Liberty Bell for invited students who just completed kindergarten and first grade.
- Professional Development academies for teachers are offered throughout the summer, with a wide range of opportunities.

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve two teachers and two instructional assistants to be paid at their appropriate rates in order to conduct Title I parent workshops in the evening throughout the 2013-2014 school year. Payment will be made through Title I funds.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

The video presentation of the 2012-2013 District Mini Grants was postponed.

### **BUSINESS AND FINANCE**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve all necessary budgetary transfers to properly reflect 2012-13 transactions and auditor adjusting entries and to close out the accounting records for the fiscal year.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the purchase of copiers from the Toshiba Business Solutions state COSTARS contract for a total of \$92,895.05, to be paid out of the district's capital reserve fund.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

There was Board discussion.

### **SUPPORT SERVICES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the agreement with Lehigh Law Enforcement Officers Association, 435 Ridge Avenue, Allentown, PA 18102 for the period beginning on August 1, 2013 through June 30, 2013, with provisions for annual extensions. The rate for each Security Officer is \$17 per hour for the 2013-2014 school year.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** McLoughlin to amend the motion of the Lehigh Law Enforcement agreement to reflect the period beginning on August 1, 2013 through June 30, 2014.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to give administration the authority to mail 2013-2014 student transportation cards prior to the School Board's approval of routes at the August School Board meeting. The approved routes from 2012-2013 were adjusted to address new students, changes in school or student program assignment, grade change, residence changes, system improvements, safety concerns or system efficiency. Brandywine Lehigh Transportation will review bus routes for safety and efficiency prior to the mailing.

In accordance with 22 PA Code 23.4 et.al, all required transportation documentation will be brought to the School Board for approval at the August 12, 2013 School Board Meeting.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

### **PERSONNEL**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the following certificated staff, effective August 16, 2013 (*pending receipt of required documentation*)-

Lorena Placencia, Grade 4 and 5 Spanish Immersion Teacher, Joseph P. Liberati Intermediate School, at Masters, Step 14, an annual salary of \$55,337\*\*. Ms. Placencia will fill the position created with the resignation of *Cynthia Romero*.

Sandra Santiago, Grade 4 and 5 Spanish Immersion Teacher, Joseph P. Liberati Intermediate School, at Masters, Step 3, an annual salary of \$65,948\*\*. Ms. Santiago will fill the position due to the transfer of *Alex Licairac*.

Jacquelyn Butler, Learning Support Teacher, Southern Lehigh Middle School, at Masters, Step 12, an annual salary of \$56,140\*\*. Ms. Butler will fill the position created with the resignation of *Edward Williams*.

*\*\*The salary listed is for the 2012-2013 school year and the 2013-2014 salary will be determined after the school year begins.*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve Stephanie Lynn, Long-Term Substitute English Teacher, Southern Lehigh High School, at Bachelor's Step 13, an annual salary of \$45,971. The salary listed is for the 2012-2013 school year and the 2013-2014 salary will be determined after the school year begins. Ms. Lynn will fill the position due to the second year of childrearing leave of Jessica Gordon.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

### **REPORTS**

#### LCTI

Mr. Quigley reported the following-

- Retirees recognized.
- New hire for public relations.

#### Superintendent's Report

Mrs. Christman reported the following-

- Administrative Retreat to be held July 17-19.
- LCTI will get the opportunity to be featured in a national movie, "Made in America Tour".
- The 2013 Edu-Summit (a shared event with Salisbury, Quakertown, Penn Ridge and Palisades school districts) scheduled on August 13 and 14.
- The entire Superintendent's Report is available on the district's website.

**OLD BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve a first reading on revisions to the following existing policy-

Policy #217 Pupils: Graduation Requirements

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Mohr**

**NEW BUSINESS**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to approve the annual renewal of the agreement between the Southern Lehigh School District and Pottsgrove School District for the purpose of the Radiological Emergency Response Plan for incidents at the Limerick Generating Station.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to approve the revised Ancillary Employees Policy for 2013-2016.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Mohr**

PSBA Bylaws authorize school districts of the third class to appoint two voting delegates to the 2013 legislative policy council. This year's meeting will be held on Thursday, October 15, 2013 during the School Leadership Conference in Hershey. Any interested Board members should notify Mr. Dimmig by July 31, 2013.

**VISITORS**

**ADJOURNMENT**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lindsay to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Mohr**

The meeting was adjourned at 8:07 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary